



**POSITION TITLE: Lead Clinician**

**FUNCTION:** The Lead Clinician provides professional counseling to individuals, couples, families, and groups. S/he is also responsible for clinical supervision of CJFS Counseling Team, including but not limited to case consultation, service documentation, and compliance with program policy and procedures.

**REPORTS TO:** Interim Senior Director of CJFS Programs

**JOB CLASSIFICATION:** Full-Time, Exempt

**QUALIFICATIONS:**

- Licensed Independent Clinical Social Worker (LICSW) or comparable licensure in a related field
- Minimum of four years post graduate work experience.
- Experience and credentials to supervise clinical professionals toward licensing hours preferred (ABSWE S-designation).
- Ability to exercise strong clinical judgement and work independently with minimal supervision.
- Working knowledge, experience, and skills in providing psychotherapy and group facilitation.
- Able to work with a diverse caseload across ages, presenting problems, and diagnoses.
- Experience with older adults preferred.
- Strong interpersonal communication and organizational skills.
- Demonstrated ability to maintain good working relationships with professional and community contacts.
- Must have valid Driver's License and proof of insurance.
- Knowledge of Jewish culture and tradition a plus.

**ESSENTIAL FUNCTIONS/MAJOR RESPONSIBILITIES:**

1. Provide professional counseling services to a diverse caseload including initial assessments, treatment plans, therapeutic goal setting, and outcomes measures.
2. Supervise CJFS staff providing counseling services.
3. Conduct monthly meetings of the Counseling team for case consultation and other relevant issues.
4. Responsible for intake and case assignment for Counseling department.
5. Work collaboratively with supervisor on administration of the Counseling program.
6. Establish therapeutic relationships with clients that promote and support the client(s)' mental health.
7. Communicate and work collaboratively with families of clients and community resources as appropriate.
8. Collaborate with CJFS staff regarding non-clinical aspects of client care plans as appropriate to ensure maximum quality of care and appropriate use of professional skill levels.
9. Provide school social work services at the N.E. Miles Jewish Day School including socio-emotional learning in the classroom and individually with teachers, administration, parents and students as needed.
10. Plan and implement group therapeutic, support, and psycho-educational programs as assigned.
11. Maintain a working knowledge of therapeutic best practices and techniques.
12. Research and become fully knowledgeable about community resources related to client requests and needs.
13. Maintain accurate and current clinical records.
14. Complete all statistical reports promptly as required by the Business Office and funding sources.
15. Work with communications & marketing staff to write blogs and provide stories based on professional expertise and case experiences.
16. Work with volunteers and student interns as needed.
17. Work with marketing team to promote CJFS services and develop new services in response to community needs.
18. Perform additional duties as requested by Supervisor or Executive Director.